



OFFICE OF THE MAYOR

## NOTICE TO PROCEED

16 June 2023

Date

**OMEL ENTERPRISES INC.**  
2M. Tanangco St. Buting,  
Pasig City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Various Items for the Heritage and Culinary Tour (Lot 1)** for the **City Mayor's Office** under **Purchase Request No. 100-23-05-1331**, covered by **Purchase Order No. 23-06-0284** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:   
**OLIVER B. ROMERO**  
Authorized Representative  
**OMEL ENTERPRISES INC.**

Date: 6/16/2023